WØ QSL BUREAU
Supply Order

Please complete the form below and mail it with your check and address labels to the Bureau address.

Important Information:

1. It will take at least 2 months from the time you mail this order for it to be processed, your check cashed, and for the supplies to arrive with your sorter!

2. **YOU MUST SUPPLY** return address labels with this order.

3. Mail your completed order and your check made payable to: Zero QSL Bureau, to the address below:

   WØ QSL Bureau
   P.O. Box 907
   Florissant, Missouri 63032

   **NOTE:** There will be a $10 service charge applied to returned checks!

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PRICE</th>
<th>QUANTITY</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPTION #1: Includes 5 envelopes, each with a Forever stamp plus 8 $0.21 (extra ounce) stamps.</td>
<td>$6.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPTION #2: Includes 10 envelopes, each with a Forever stamp plus 16 $0.21 (extra ounce) stamps.</td>
<td>$12.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPTION #3: Priority Mail Flat Rate Envelope. Each Priority Mail Flat Rate envelope will hold 250 – 300 cards depending upon card thickness.</td>
<td>$8.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPTION #4: Extra ounce postage. This postage is added so the sorter can put more than 1 oz. in the envelope.</td>
<td>$0.21</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other: □ Postage owed OR □ Bureau donation</td>
<td>N/A</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

Other: □ Postage owed OR □ Bureau donation

Total Due: 

In the case of multiple quantities ordered, the Bureau Manager may fill a single order and hold the remaining funds as “Unconverted Funds” in the client’s account until needed. This avoids requiring the individual letter sorters to hold hundreds of extra envelopes on file.

Your Information

Call Sign: _______________________ Name: ________________________________

Address: ________________________________________________________________

City: ___________________________ State: _______ Zip Code: __________________

Phone: _________________________ E-mail: ____________________________________

Visit the Bureau online at – [www.zeroburo.org](http://www.zeroburo.org)

WØ QSL Bureau is sponsored by the Mississippi Valley DX/Contest Club (MVDXCC) - [www.mvdxcc.org](http://www.mvdxcc.org)

January 2014
Information about the Bureau System

Supply Option Details:

• **OPTION #1** - This option is best for the casual / occasional DXer, someone who receives < 10 cards per quarter.
• **OPTION #2** - This option is best for the regular DXer, someone who receives 10 - 60 cards per quarter.
• **OPTION #3** - This option is best for the hard-core DXer / contester who receives over 150 cards per quarter.

Bureau FAQ’s:

1. **Why does it take at least 2 months from the time I mail my order for my order to reach my sorter?**

   Everyone who works for the Bureau does it for no compensation and 100% volunteer time. Orders go to the Bureau Post Office box and are picked up several times a month. The Bureau Manager and assistants must record all of the orders, deposit the checks, purchase envelopes and stamps, allocate the supplies by individual client and deliver them to 26 individual letter sorters. Remember, we do not look at this as a “job” but a service we volunteer to do on your behalf. We also have regular jobs, personal lives and like to get on the air ourselves.

2. **How many QSLs will an envelope hold?**

   The envelopes the Bureau purchases are 6 x 9 inches, allowing most cards to be placed sideways in two stacks within the envelope. The envelope alone weighs 0.3 ounces and QSLs can vary significantly in weight.

   An envelope with 1 ounce of postage ($0.49) will hold 5 - 7 cards
   An envelope with 2 ounces of postage ($0.70) will hold 15 - 18 cards
   An envelope with 3 ounces of postage ($0.91) will hold 22 - 26 cards

   Note that US Postal regulations require an envelope be no more than ¼ inch thick.

3. **How often should I expect to receive a mailing from my sorter?**

   If you have a regular flow of cards, that is, over 5 cards per quarter, you should receive a mailing 4 times a year: March, June, September and December. If your sorter does not receive at least 5 cards for you during the current quarter he may elect to hold what comes in until the next quarter to more efficiently use your supplies.

4. **How long does it take for a card to reach me via the Bureau system?**

   Bureau cards are mailed from foreign bureaus on an irregular basis. Cards sent to you via the Bureau system may arrive at the WØ QSL Bureau in as little as 3 months and as long as several years after the QSO. These incoming cards arrive via bulk mail which itself is slower than first class. Cards from organized DXpeditions, high volume DX stations and countries with large amateur populations (DL, JA, etc.) tend to arrive in the shortest time. The bureau system is not fast, but it is the most cost effective way to receive and send cards. Note that not all DX stations use the bureau system and not all countries have QSL bureaus. You should check the station’s qrz.com page for his preferred QSLing method(s).

5. **How do I contact my sorter?**

   The WØ QSL Bureau has an on-line form that you can use to send an e-mail directly to your sorter. Visit the Bureau website and click on the SORTER button at the bottom.

6. **Bureau discretionary policies**

   Your sorter may reallocate your envelope or stamp credits as necessary to most efficiently forward your cards. For example, if you receive only a few cards per month, the sorter may convert your Priority Envelope postage on file to standard envelopes at the prevailing rate.

   Envelopes, postage and credit from inactive accounts will be returned only on request. These will otherwise be converted to general Bureau use.